



DARK MATTER redefines the interfaces between technology, creativity and interaction in order to create space for personal sensory experiences.

DARK MATTER is an exhibition made of expansive light installations within a converted factory. The exhibition introduces new and technical concepts, most of which will be made visible to the public for the very first time.



## Daily operations supervisor (f/m/d) full-time

### YOUR TASKS:

- \* Ensuring the smooth operation of day-to-day business across various areas of responsibility, taking economic factors into account
- \* Compliance with specifications, guidelines, and work instructions
- \* Ensuring quality standards, including order, cleanliness, and safety
- \* Leadership responsibility and coordination of staff
- \* Assessing disruptions and initiating corrective or change measures
- \* Responsibility for inquiries, complaints, and emergencies
- \* Providing operational support when required

### YOU BRING:

- \* Experience in event management
- \* Knowledge of relevant legal regulations (e.g. venue regulations, safety, fire protection, etc.)
- \* Initial leadership experience
- \* Strong guest- and service-oriented mindset
- \* High level of initiative
- \* Holistic thinking and resilience under pressure
- \* Strong communication skills
- \* Fluency in German and English
- \* Willingness to work on weekends

## WE OFFER:

- \* A highly motivated, international team and a friendly, open-minded working environment – we stand for openness and diversity
- \* Independent work, flat hierarchies, and the opportunity to contribute your own ideas
- \* Free coffee and beverages
- \* Team events such as barbecues and summer parties
- \* Discounted Urban Sports Club membership

## CONTACT:

If we have sparked your interest in this exciting position, please send your digital application including your CV, salary expectations, and desired start date by email to: **jobs@darkmatter.berlin**

You can find additional job openings as well as information about our services and products here:

- [www.kinetic-lights.com](http://www.kinetic-lights.com)
- [www.whitevoid.com](http://www.whitevoid.com)
- [www.darkmatter.berlin](http://www.darkmatter.berlin)